ABOUT OUR E-MODULES

The platform MigranTech will contain 40 e-modules designed for migrants and refugees living mainly in Europe and Turkey. Of course most of the e-modules have been designed to serve to any migrant/refugee seeking for a better employment. The digital platform will provide e-learning tools and methods not only for migrants and refugees but also for the professionals working with refugees to support their learning and employment level. We hope to contribute to the reduction of discrimination against refugees and help the social and professional inclusion of refugees. Project's target group includes professionals working with migrants/refugees, companies and employers.

1-BUSINESS LANGUAGE

This module allows the learners to learn more about the necessary vocabulary for business language and facilitates their integration within the work space and the professional life in general .The main topics elaborated in this e-module are:

1-Terms used in Business

2- Greetings in Business

3- Interacting with co-workers

4- Participating in a Meeting

5- Business Communication

6- Going on a Business Trip

7- Making a Presentation

2-HOW TO SEARCH FOR JOB OPPORTUNITIES

This module allows the learners to learn more about the job searching methods. The time it takes for you to find a job may vary depending on your industry, location and level of experience. But there are some ways you can make the search more constructive. Some of the topics developed in this e-module are:
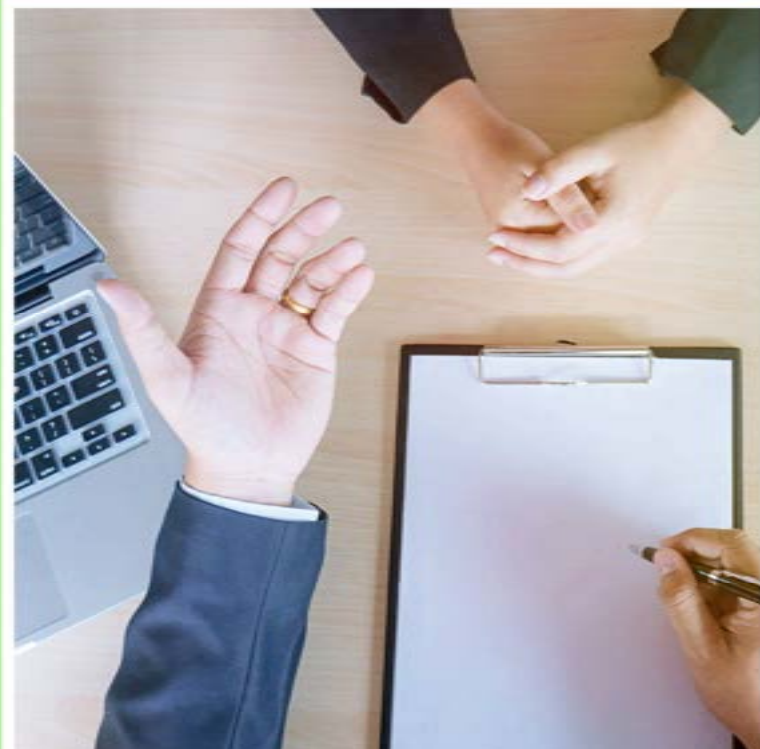
1- Learn how to network.

2- Search online job sites.

3. Join a professional network.

4. Get an advocate and work with placement agencies.

3-PREPARING FOR JOB INTERVIEWS

This e-module aims at introducing learners to the job interview as a one-on-one conversation in which you and a potential employer exchange information. It provides learners with the most important components that contribute to the success of the job interview.

Some of the topics developed in this e-module are:

1-Reviewing the job description

2-Planning your journey to the interview

3-How to answer common job interview questions

4-Thoroughly researching the company

5-Thinking about what you will wear

6- Preparing your own questions for the employer

7-Follow-up with the employer

8- Games, interview samples, mock interviews and role-plays.

4-CV PREPARATION

This e-module will help the learner familiarize with the concept of a CV. It will provide the learner with the necessary elements to take into consideration when writing a CV, how to persuade companies that one is qualified for the positions s/he is looking for by demonstrating their suitability. Some of the topics developed in this e-module are :

1-What is a CV?

2-Common Mistakes in writing a CV.

3-CV templates

4-Videos.

5-RESPECTING SOCIAL CODES OF THE HOST COUNTRY

This e-module aims at clarifying the differences between different concepts that create what is widely known as culture. It defines each component of it for the sake of pointing out the paramount importance of respecting the social codes of the host country and avoid any behavioral faux pas when living in another country. Some of the topics developed in this e-module are:

1-What is a social code?

2-Why is it important to understand social codes?

3-The roles of values and norms in society:

4-Social code as a direction for action

5-Social code as a defender for people who are vulnerable

6-Social codes as a Unifying Tool for Community Members

7-Respecting the host country's norms and etiquettes

8-Types of nonverbal communication

9-Evaluating nonverbal signals

6-EMPLOYEES' AND EMPLOYERS' RIGHTS & DUTIES IN THE WORK LIFE

This e-module allows the participants to learn more about their rights to be safe and also about the respectful working conditions. It includes knowing workplace environment policies, treating others respectfully and reporting observed violations. They learn about European labor law: rights/ duties, responsibilities of both employees and employers. The main topics elaborated in this e-module are:

1- What is labour law?

2- How does it work?

3- Working Conditions

4- Undeclared work

5- Inclusion of non-EU migrants

6-How to tackle discrimination at work?